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**Polsaí Iontrála**

**Uimhir Rolla: 05548d**

**Pátrún na Scoile: An Ró –Oirr Alphonsus Ó Cuileanáin,**

**Easpag Portláirge agus na Leasa Móire**

## **Réamhrá/** *Introduction*

**Comhlíonann an Polasaí Iontrála seo ceanglais an Achta Oideachais 1998, an Achta Oideachais (Iontráil i Scoileanna) 2018 agus an Achta um Stádas Comhionann 2000.agus an polasaí seo á dhréachtú, chuaigh bord bainistíochta na scoile i gcomhairle le foireann na scoile, le pátrún na scoile agus le tuismitheoirí leanaí atá ag freastal ar an scoil.**

**D'fhaomh an pátrún scoile an polasaí ar an 14/09/20. Tá sé foilsithe ar shuíomh gréasáin na scoile agus cuirfear ar fáil i gcóip chrua é ar iarratas d'aon duine a iarrann é . Tá na dátaí agus na hamlínte ábhartha do pholasaí iontrála S.N. Bhaile Mhic Airt leagtha amach san fhógra maidir le hiontráil bhliantúil na scoile a fhoilsítear go bliantúil ar shuíomh gréasáin na scoile seachtain amháin ar a laghad roimh thús an phróisis iontrála don scoilbhliain lena mbaineann. Ní mór an polasaí seo a léamh i gcomhar leis an bhfógra maidir le hIontráil Bhliantúil na scoile don scoilbhliain lena mbaineann. Foilsítear an fhoirm iarratais i gcomhair iontrálar shuíomh gréasáin na scoile agus cuirfear cóip chrua di ar fáil d’aon duine a iarrann sin.**

*This Admission Policy complies with the requirements of the Education Act 1998, the Education (Admission to Schools) Act 2018 and the Equal Status Act 2000. In drafting this policy, the board of management of the school has consulted with school staff, the school patron and with parents of children attending the school.*

*The policy was approved by the school patron on 14/09/20. It will be published on the school’s website and will be made available in hardcopy, on request, to any person who requests it.*

*The relevant dates and timelines for S.N. Bhaile Mhic Airt admission process are set out in the school’s annual admission notice which is published annually at least one week before the commencement of the admission process for the school year concerned. This policy must be read in conjunction with the annual admission notice for the school year concerned. The application form for admission will be made available in hardcopy on request to any person who requests it.*

## **Spiorad sainiúil agus cuspóirí ginearálta na scoile /** *Characteristic spirit and general objectives of the school*

**Bunscoil náisiúnta, gaeltachta, chomhoideachais le h-éiteas Caitliceach faoi phátrúnacht Easpag Chaitliceach Portláirge agus na Leasa Móire, is ea S.N. Bhaile Mhic Airt . Is iad na haidhmeanna atá ag an scoil ná:**

1. **Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí as teaghlaigh gurb í an Ghaeilge an ghnáth-theanga iontu;**
2. **Bunoideachas trí mheán na Gaeilge a chur ar fáil do dhaltaí eile agus a chur ar a gcumas bheith ina gcainteoirí líofa Gaeilge;**
3. **Timpeallacht Ghaelach a chur ar fáil agus dúil sa Ghaeilge agus i saoidheacht na Gaoluinne agus na Gaeltachta a chothú agus a chaomhnú i measc na ndaltaí agus na dtuismitheoirí. Is príomhchuspóir de chuid na scoile í an teanga agus an saoidheacht ghaelach a chothú.**

*S. N. Bhaile Mhic Airt is a Gaeltacht, Catholic, co-educational primary school with a Catholic ethos under the patronage of the Bishop of Waterford and Lismore. The following are the aims of the school:*

1. *To provide a primary school education for pupils for whom Irish is the spoken language at home*
2. *To provide a primary school education through the medium of Irish for all pupils irrespective of the main language spoken at home and to foster fluency in them, in the Irish language*
3. *To provide a Gaelic environment and to encourage and preserve an interest in Irish and the Irish and Gaeltacht heritage in the pupils and parents. It is the primary aim of the school to preserve the Irish language and heritage.*

**Ciallaíonn ‘éiteas Caitliceach’ éiteas agus spiorad sainiúil an Eaglais Chaitlicigh Rómhánaigh, a chuireann chun cinn**

1. **forbairt iomlán na ndaltaí - idir intleachtúil, mhothálach, fhisiciúil, spioradálta, aeistéitiúil agus shóisialta**
2. **gaol beo le Dia agus le daoine eile**
3. **fealsúnacht saoil bunaithe ar chreideamh i nDia agus saol, bás agus aiséirí Íosa; agus**
4. **Oiliúint na ndaltaí sa chreideamh Caitliceach, cuirimid oideachas reiligiúnda ar fáil do na daltaí de réir dhúnghaoisí, chleachtais agus thraidisiúin na hEaglaise Caitlicí Rómhánaí agus / nó de réir mar a leagann Comhdháil Easpag na hÉireann amach.**

*“Catholic Ethos” in the context of a Catholic primary school means the ethos and characteristic spirit of the Roman Catholic Church, which aims at promoting:*

1. *the full and harmonious development of all aspects of the person of the pupil, including the intellectual, physical, cultural, moral and spiritual aspects and*
2. *a living relationship with God and with other people and*
3. *a philosophy of life inspired by belief in God and in the life, death and resurrection of Jesus and*
4. *the formation of the pupils in the Catholic faith and which school provides religious education for the pupils in accordance with the doctrines, practices and traditions of the Roman Catholic Church, and/or such ethos and/or characteristic spirit as may be determined or interpreted from time to time by the Irish Episcopal Conference.*

**De réir S.15 (2) (b) den Acht Oideachais 1998, seasfaidh Bord Bainistíochta S.N. Bhaile Mhic Airt leis an bPátrún, agus beidh sé freagrach dó, as spiorad sainiúil na scoile de réir na luachanna cultúrtha, oideachasúla, mórálta, reiligiúnda, sóisialta, teangúla agus spioradálta a threoraíonn chuspóirí agus reachtáil na scoile.**

*In accordance with S.15 (2) (b) of the Education Act, 1998 the Board of Management of S.N. Bhaile Mhic Airt shall uphold, and be accountable to the patron for so upholding, the characteristic spirit of the school as determined by the cultural, educational, moral, religious, social, linguistic and spiritual values and traditions which inform and are characteristic of the objectives and conduct of the school.*

## **Ráiteas maidir le hIontráil** / *Admission Statement*

**Ní dhéanfaidh S.N. Bhaile Mhic Ait idirdhealú maidir le dalta a ligean isteach i scoil ar bhonn aon cheann díobh seo a leanas:**

1. **inscne an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
2. **stádas sibhialta an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
3. **stádas teaghlaigh an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
4. **gnéaschlaonadh an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
5. **reiligiún an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
6. **bunús mhíchumas an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
7. **cine an dalta nó an iarratasóra i leith an dalta lena mbaineann,**
8. **dalta nó iarratasóir ó phobal an lucht siúil i leith an dalta lena mbaineann, nó**
9. **riachtanais speisialta oideachais a bheith ag an dalta nó ag an iarratasóir i leith an dalta lena mbaineann.**

**De réir Alt 61 (3) den Acht Oideachas1998, forléireofar ‘foras stádais shibhialta', 'foras míchumais', 'leithcheal', 'foras stádas teaghlaigh', 'foras inscne', 'foras cine', 'foras reiligiúin', 'foras gnéaschlaonta' agus 'foras pobail Taistil' de réir alt 3 den Acht um Stádas Comhionann 2000.**

*S.N. Bhaile Mhic Airt will not discriminate in its admission of a student to the school on any of the following:*

1. *the gender ground of the student or the applicant in respect of the student concerned,*
2. *the civil status ground of the student or the applicant in respect of the student concerned,*
3. *the family status ground of the student or the applicant in respect of the student concerned,*
4. *the sexual orientation ground of the student or the applicant in respect of the student concerned,*
5. *the religion ground of the student or the applicant in respect of the student concerned,*
6. *the disability ground of the student or the applicant in respect of the student concerned,*
7. *the ground of race of the student or the applicant in respect of the student concerned,*
8. *the Traveller community ground of the student or the applicant in respect of the student concerned, or*
9. *the ground that the student or the applicant in respect of the student concerned has special educational needs*

*As per section 61 (3) of the Education Act 1998,‘civil status ground’, ‘disability ground’, ‘discriminate’, ‘family status ground’, ‘gender ground’, ‘ground of race’, ‘religion ground’, ‘sexual orientation ground’ and ‘Traveller community ground’ shall be construed in accordance with section 3 of the Equal Status Act 2000.*

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| **Is scoil í S.N. Bhaile Mhic Airt arb é an cuspóir atá aici oideachas a sholáthar i dtimpeallacht a chuireann luachanna reiligiúnacha áirithe chun cinn agus ní dhéanann sí idirdhealú i gcás nuair a dhiúltaíonn sí cead isteach do dhalta nach Caitliceach Rómhánach é/í agus cruthaítear go bhfuil an diúltú riachtanach chun éiteas na scoile a choinneáil.**  *S.N. Bhaile Mhic Airt is a school whose objective is to provide education in an environment which promotes certain religious values and does not discriminate where it refuses to admit as a student a person who is not Roman Catholic and it is proved that the refusal is essential to maintain the ethos of the school.* |

## **Na catagóirí de Riachtanais Speisialta Oideachais a ndéantar freastal orthu sa scoil/sa rang speisialta /** *Categories of Special Educational Needs catered for in the school/special class*

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| **Ni bhaineann an catagóir seo le S.N. Bhaile Mhic Airt mar ní scoile speisialta atá inti agus níl aon aonad speisialta inti ach an oiread.**  *This category is not applicable to S.N. Bhaile Mhic Airt, as we are not a Special school nor have Special classes within the school..* |

## **Daltaí a Ligean Isteach /** *Admission of Students*

**Ligfidh an scoil seo isteach gach dalta atá ag lorg iontrála ach amháin sna cásanna a leanas –**

1. **i gcás ina bhfuil ró-éileamh ar an scoil (féach** [**alt 6**](#_Ró-iarratas_(ní_mór) **thíos le haghaidh tuilleadh sonraí)**
2. **i gcás go dteipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhú i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin**
3. **Is scoile í S.N. Bhaile Mich Airt le éiteas Caitliceach Rómhánach, dá bharr sin is féidir léi áit a dhiúltiú do dhalta sa chás go bhfuil fianise ann go bhfuil an cinneadh sin riachtanach chun éiteas na scoile a caomhnú.**

*This school shall admit each student seeking admission except where –*

1. *the school is oversubscribed (please see* [*section 6*](#_Oversubscription_(this_section) *below for further details)*
2. *a parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student*
3. *S.N. Bhaile Mhic Airt is a Roman Catholic school and may refuse to admit as a student a person who is not Roman Catholic where it is proved that the refusal is essential to maintain the religious ethos of the school.*

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## **Ró-iarratas** / *Oversubscription*

**Sa chás go bhfuil ró-éileamh ar an scoil, déanfaidh an scoil na critéir roghnaithe a leanas a chur i bhfeidhm san ord ina bhfuil siad thíos maidir leis na hiarratais a fhaightear laistigh den amlíne chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála na scoile agus na hiarratais ar chead isteach á gcinneadh aici.**

**Tá sé de cheart ag an mBord Bainistíochta S.N. Bhaile Mhic Airt uasmhéid líon na bpáistí in aon rang ar leith agus sa scoil ina h-iomláine a leagadh síos.**

**Is é uasmhéid líon na ndaltaí a cheadófar in aon rang-leibhéal ó rang naíonáín sóisireacha go Rang a sé ná 26, nó 26 páiste in aghaidh an mhúinteora in aon seomra ranga amháin.**

*In the event that the school is oversubscribed, the school will, when deciding on applications for admission, apply the following selection criteria in the order listed below to those applications that are received within the timeline for receipt of applications as set out in the school’s annual admission notice:*

*The Board of Management of S.N. Bhaile Mhic Airt may set down the number of pupils on any class and in the school in total. The maximum number of students at any level from Juniour infants to 6th class will be 26. or 26 children per teacher in any one classroom. In case of excess demand, this is how places will be allocated:*

### Naíonáin Shóisireacha / *Junior Infants*

### Glacfar le hiarratais do pháistí a bheidh 4 bliana d’aois, ar a laghad, roimh an 1ú Meán Fómhair don bhliain iarratais.

*Applicants for Junior Infants must be at least 4 years of age before the 1st September for the year for which they are applying.*

**I gcás ró-éilimh, is mar seo a dháilfear na háiteanna:** *If there are more applicants that there are places available, places will be allocated as follows:*

1. **Páistí de chuid foireann na scoile.** *Children of school staff.*
2. **Páistí a bheidh ceithre bliana d’aois ar a laghad, roimh an 1 Meán Fómhair den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh go bhfuil leibhéal líofachta acu atá ar leibhéal a mbeifeá ag súil leis dá mbeadh an teanga á labhairt mar ghnáthmhodh cumarsáide i suíomh neamh-oideachasúil, ag tógaint san áireamh aois agus aon riachtanais speisialta oideachais atá ag an bpáiste agus go mbeadh an dóchúlacht go n-imeodh an líofacht luaite ar gcúl muna scaoilfí an páiste isteach i scoil lán-Ghaoluinne.**

*Children will be 4 years of age before 1st September in the year for which they are applying for a place who have attained a level of fluency in the Irish language indicative of what would be expected of a student who uses the Irish language as a normal means of communication in a non-educational environment, taking into account the age and any special educational needs of the student concerned and that the said fluency would be likely to regress were the student not admitted to an Irish language school.*

1. **Deartháir nó deirfiúr le dalta atá ag freastal ar an scoil, nó le h-iardhalta a d’fhreastal ar an scoil ar feadh dhá bhliain ar a laghad, a bheidh ceithre bliana d’aois ar a laghad, roimh an 1 Meitheamh den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh.**

*A sibling of a pupil who is attending the school or of a pastpupil who attended the school for at least two years who will be 4 years of age before 1st June in the year for which they are applying for a place.*

1. **Iarrthóirí eile a fuaireamar roimh an dáta deireannach d’iarratais de réir an Fhógra Bhliantúil a bheidh ceithre bliana d’aois ar a laghad, roimh an 1 Meán Fómhair den scoilbhliain ina bhfuil áit á lorg sa scoil dóibh.**

*Other applicants whose applications were received in the timeframe outlined in our annual notice who will be 4 years of age before 1st September in the year for which they are applying for a place.*

1. **Iarratais dhéanacha faighte lasmuigh den bhframa ama luaite i ráiteas bliaintiúil na scoile**. *Late applications received outside the timeframe outlined in the school’s annual statement.*

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| **Nóta: Tá sé de chead ag an mbord roghanna eile a lua i measc na gcritéir, agus san ord is mian leo, ar a n-áirítear a) páistí de chuid na foirne, b) páistí de chuid iarscoláirí, c) laistigh de cheantar sainithe, nó d) cásanna eisceachtúla (cúinsí íogaire clainne, mar shampla).** *Note:**The board may choose to include other criteria to those listed above, and in their preferred order. Options may include 1) children of staff members, 2) children of past pupils, 3) children within a specified area, or 4) exceptional circumstances (sensitive family issues).* |

**Sa chás go bhfuil beirt daltaí nó níos mó ceangailte le haghaidh áite nó áiteanna in aon cheann de na catagóirí critéir roghnúcháin thuas (agus líon na n-iarratasóirí níos mó ná líon na n-áiteanna atá fágtha), beidh feidhm ag na socruithe a leanas:**

*In the event that there are two or more students tied for a place or places in any of the selection criteria categories above (the number of applicants exceeds the number of remaining places), the following arrangements will apply:*

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| * **Ofráilfidh S.N. Bhaile Mhic Airt áiteanna de réir aois de. Gheobhaidh an páiste is sinne an chéad rogha.**   *S.N. Bhaile Mhic Airt will offer places to the eldest child first.* |
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## **An méid nach mbreithneofar ná nachgcuirfear san áireamh /** *What will not be considered or taken into account*

**De réir alt 62(7)(e) den Acht Oideachais 1998, ní dhéanfaidh an scoil aon cheann díobh seo a leanas a bhreithniú ná a chur san áireamh agus iarratais ar chead isteach á gcinneadh nó nuair a bhíonn dalta á c(h)ur ar liosta feithimh le haghaidh iontrála sa scoil.**

1. **freastal roimh ré ag dalta ar réamhscoil nó ar sheirbhís réamhscoile, lena n-áirítear naíonraí,**
2. **íocaíocht táillí nó ranníocaíochtaí (cibé slí a dtuairiscítear é) leis an scoil;**
3. **cumas, scileanna nó inniúlacht acadúil an dalta;**

**seachas i ndáil le**

* + **ligean isteach i scoil Ghaeilge, de réir fhorálacha alt 62(9) den Acht**

1. **gairm, stádas airgeadais, cumas acadúil, scileanna nó inniúlacht tuismitheoirí dalta;**
2. **ceanglas go bhfreastalóidh dalta, nó a t(h)uismitheoirí ar agallamh, lá oscailte nó cruinniú eile mar choinníoll iontrála;**
3. **ceangal dalta leis an scoil de bhua duine dá t(h)eaghlach nó dá teaghlach ag freastal ar an scoil nó a bhí ag freastal ar an scoil roimhe sin;**

**(seachas, i gcás na scoile ar mian léi critéir roghnúcháin a chur san áireamh bunaithe ar (1)  deartháireacha nó deirfiúracha dalta a fhreastalaíonn ar an scoil nó a d'fhreastail ar an scoil**

1. **an dáta agus an t-am ar ghlac an scoil le hiarratas iontrála,**

**Tá sé sin faoi réir an iarratais a bheith faighte ag am ar bith le linn na tréimhse a shonraítear chun iarratais a fháil mar atá leagtha amach i bhfógra iontrála bliantúil na scoile don scoilbhliain lena mbaineann.**

**Tá sé sin faoi réir freisin ag an scoil tairiscintí a dhéanamh bunaithe ar liostaí feithimh reatha (suas go dtí an 31ú Eanáir 2025 amháin).**

*In accordance with section 62(7)(e) of the Education Act, the school will not consider or take into account any of the following in deciding on applications for admission or when placing a student on a waiting list for admission to the school:*

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| 1. *a student’s prior attendance at a pre-school or pre-school service, including naíonraí,* 2. *the payment of fees or contributions (howsoever described) to the school;* 3. *a student’s academic ability, skills or aptitude other than in relation to:*    * + *admission to an Irish language school, in accordance with the provisions of section 62(9) of the act* 4. *the occupation, financial status, academic ability, skills or aptitude of a student’s parents;* 5. *a requirement that a student, or his or her parents, attend an interview, open day or other meeting as a condition of admission;* 6. *a student’s connection to the school by virtue of a member of his or her family attending or having previously attended the school; other than, in the case of the selection criteria based on siblings of a student attending or having attended the school* 7. *the date and time on which an application for admission was received by the school,*   *This is subject to the application being received at any time during the period specified for receiving applications set out in the annual admission notice of the school for the school year concerned. This is also subject to the school making offers based on existing waiting lists (up until 31st January 2025 only).* |
| **Cinntí ar iarratais /** *Decisions on applications* **Béidh na cinntí go léir maidir le hiarratais ar iontráil chuig S.N. Bhaile Mhic Airt bunaithe ar na nithe a leanas:**   * **Polasaí iontrála na scoile** * **Fógra iontrála bliantúil na scoile (nuair is cuí);** * **An fhaisnéis a chuir an t-iarratasóir ar fáil i bhfoirm iarratais oifigiúil na scoile a fuarthas le linn na tréimhse atá sonraithe inár bhfógra iontrála bliantúil chun iarratais a fháil; (Féach** [**alt 14**](#_Iarratais_Dhéanacha) **thíos maidir le hiarratais a fuarthas lasmuigh den tréimhse iontrála agus**[**alt 15**](#_Nósanna_imeachta_maidir)**thíos maidir le hiarratais ar áiteanna i mblianta seachas an grúpa ligthe isteach.)**   **Ní úsáidfear critéir roghnúcháin nach n-áirítear inár bpolasaí iontrála scoile chun cinneadh a dhéanamh maidir lehiarratas ar áit inár scoil.** |

*All decisions on applications for admission to S.N. Bhaile Mhic Airt will be based on the following:*

* *Our school’s admission policy*
* *The school’s annual admission notice (where applicable)*
* *The information provided by the applicant in the school’s official application form received during the period specified in our annual admission notice for receiving applications*

*(Please see* [*section 15*](#_Procedures_for_admission) *below in relation to applications received outside of the admissions period and* [*section 16*](#_Declaration_in_relation)  *below in relation to applications for places in years other than the intake group.)*

*Selection criteria that are not included in our school admission policy will not be used to make a decision on an application for a place in our school.*

## **Cinntí a chur in iúl d'iarratasóirí /** *Notifying applicants of decisions*

**Cuirfear iarratasóirí ar an eolas i scríbhinn maidir le cinneadh na scoile, laistigh den amlíne atá leagtha amach san fhógra bliantúil iontrála.**

**Mura dtairgtear áit do dhalta inár scoil, cuirfear na cúiseanna nár tairgeadh áit dó nó di ar fáil i scríbhinn don iarratasóir, lena n-áirítear, nuair is infheidhme, sonraí maidir le rangú an dalta i gcoinne na gcritéar roghnúcháin agus na sonraí faoi áit an dalta ar an liosta feithimh don scoilbhliain lena mbaineann.**

**Cuirfear iarratasóirí ar an eolas faoin gceart chun athbhreithniú/ceart achomhairc a lorg maidir le cinneadh na scoile (féach**[**alt 18**](#_An_ceart_chun)**thíos le haghaidh tuilleadh sonraí).**

*Applicants will be informed in writing as to the decision of the school, within the timeline outlined in the annual admissions notice.*

*If a student is not offered a place in our school, the reasons why they were not offered a place will be communicated in writing to the applicant, including, where applicable, details of the student’s ranking against the selection criteria and details of the student’s place on the waiting list for the school year concerned.*

*Applicants will be informed of the right to seek a review/right of appeal of the school’s decision (see* [*section 18*](#_Reviews/appeals)*below for further details).*

## **Glacadh le tairiscint áite ag iarratasóir** / *Acceptance of an offer of a place by an applicant*

**Agus tairiscint iontrála á glacadh agat ó S.N. Bhaile Mhic Airt, ní mór duit an méid a leanas a léiriú—**

**(i) cé acu an bhfuil nó nach bhfuil glactha agat le tairiscint iontrála ar scoil nó ar scoileanna eile. Má ghlac tú le tairiscint den sórt sin, ní mór duit sonraí ná tairisceana nó na dtairiscintí lena mbaineann a chur ar fáil freisin.**

**(ii) cé acu an bhfuil iarratas déanta agat ar thairiscint iontrála ó scoil nó ó scoileanna eile nó cé acu an bhfuil tú ag feitheamh lena dheimhniú, agus má tá, ní mór duit sonraí na scoile nó na scoileanna eile lena mbaineann a sholáthar.**

*In accepting an offer of admission from S.N. Bhaile Mhic Airt, you must indicate—*

*(i) whether or not you have accepted an offer of admission for another school or schools. If you have accepted such an offer, you must also provide details of the offer or offers concerned and*

*(ii) whether or not you have applied for and awaiting confirmation of an offer of admission from another school or schools, and if so, you must provide details of the other school or schools concerned.*

## **Cúinsí nach féidir tairiscintí a dhéanamh ina leith nó a tharraingt siar** / *Circumstances in which offers may not be made or may be withdrawn*

**Ní féidir le S.N. Bhaile Mhic Airt tairiscint iontrála a dhéanamh ná a tharraingt siar sna cásanna a leanas —**

1. **déantar amach go bhfuil an fhaisnéis atá san iarratas bréagach nó míthreorach.**
2. **teipeann ar iarratasóir glacadh le tairiscint iontrála ar nó roimh an dáta atá leagtha amach i bhfógra iontrála bliantúil na scoile.**
3. **má theipeann ar thuismitheoir dalta, nuair a éilíonn an príomhoide é de réir alt 23(4) den Acht Oideachais (Leas) 2000, a dhearbhú i scríbhinn go bhfuil cód iompair na scoile inghlactha dó nó di agus go ndéanfaidh sé nó sí gach iarracht réasúnach lena chinntiú go gcomhlíonfaidh an dalta an cód sin; nó**
4. **teipeann ar iarratasóir riachtanais a chomhlíonadh chun 'glacadh le tairiscint' mar atá leagtha amach in**[**alt 10**](#_Glacadh_le_tairiscint) **thuas.**

*An offer of admission may not be made or may be withdrawn by S.N. Bhaile Mhic Airt where—*

1. *it is established that information contained in the application is false or misleading.*
2. *an applicant fails to confirm acceptance of an offer of admission on or before the date set out in the annual admission notice of the school.*
3. *the parent of a student, when required by the principal in accordance with section 23(4) of the Education (Welfare) Act 2000, fails to confirm in writing that the code of behaviour of the school is acceptable to him or her and that he or she shall make all reasonable efforts to ensure compliance with such code by the student; or*
4. *an applicant has failed to comply with the requirements of ‘acceptance of an offer’ as set out in* [*section 10*](#_Acceptance_of_an)*above.*

## **Sonraí a roinnt le scoileanna eile /** *Sharing of Data with other schools*

**Ba chóir d'iarratasóirí a bheith feasach go gceadaítear le hAlt 66(6) den Acht Oideachas (Iontráil Scoileanna), 2018 comhroinnt sonraí idir an patrún agus Boird Bainistíochtaí eile sna cásanna seo a leanas**

1. **Má fhaightear iarratas iontrál ó scoil eile**
2. **Má ofráiltear áit i scoil eile**
3. **Má glactar le háit i scoil eile**

**Is féidir leis na rúdaí seo a leanas bheith san áireamh:**

1. **an dáta a glactar le iarratas ón scoil**
2. **an dáta a d’ofráil an scoil an áit**
3. **an dáta a ghlac an h-iarratasóir an áit**
4. **Sonraí pearsanta an dalta – ainm, seoladh, dáta breithe, uimhir pps (lastigh de mhiniú cuid 262 den Act Social Welfare Consolidation 2005)**

*Applicants should be aware that section 66(6) of the Education (Admission to Schools) Act 2018 allows a school to provide a patron or another board of management with a list of the students in relation to whom—*

*(i) an application for admission to the school has been received,*

*(ii) an offer of admission to the school has been made, or*

*(iii) an offer of admission to the school has been accepted.*

*The list may include any or all of the following:*

*(i) the date on which an application for admission was received by the school;*

*(ii) the date on which an offer of admission was made by the school;*

*(iii) the date on which an offer of admission was accepted by an applicant;*

*(iv) a student’s personal details including his or her name, address, date of birth and personal public service number (within the meaning of section 262 of the Social Welfare Consolidation Act 2005).*

## **Liosta feithimh i gcás ró-iarratais** / *Waiting list in the event of oversubscription*

**I gcás go mbeidh níos mó iarratas ar an scoilbhliain lena mbaineann ná na háiteanna atá ar fáil, tiomsófar liosta feithimh de dhaltaí nár éirigh lena n-iarratas ar iontráil chuig S.N. Bhaile Mhic Airt mar gheall ar ró-éileamh ar an scoil agus beidh siad bailí don scoilbhliain ina bhfuil cead isteach á lorg.**

**Tá socrúchán ar liosta feithimh S.N. Bhaile Mhic Airt san ord tosaíochta a shanntar d'iarratais na ndaltaí tar éis don scoil na critéir roghnúcháin a chur i bhfeidhm de réir an pholasaí iontrála seo.**

**Déanfar tairiscintí maidir le haon áiteanna ina dhiaidh sin a bheidh ar fáil don scoilbhliain agus lena linn a bhfuil cead isteach á lorg ina leith maidir leis na daltaí sin ar an liosta feithimh, de réir an oird tosaíochta ar cuireadh na daltaí ar an liosta.**

*In the event of there being more applications to the school year concerned than places available, a waiting list of students whose applications for admission to S.N. Bhaile Mhic Airt were unsuccessful due to the school being oversubscribed will be compiled and will remain valid for the school year in which admission is being sought.*

*Placement on the waiting list of S.N. Bhaile Mhic Airt is in the order of priority assigned to the students’ applications after the school has applied the selection criteria in accordance with this admission policy.*

*Offers of any subsequent places that become available for and during the school year in relation to which admission is being sought will be made to those students on the waiting list, in accordance with the order of priority in relation to which the students have been placed on the list.*

## **Iarratais Dhéanacha /** *Late Applications*

**Breithneofar agus déanfar cinneadh ar gach iarratas ar chead isteach a fhaightear tar éis an dáta deiridh mar atá leagtha amach san fhógra iontrála bliantúil de réir pholasaí iontrála ár scoile, de réir an Achta um Iontrálacha Scoile 2018 agus de réir aon rialacháin a rinneadh faoin Acht sin.**

*All applications for admission received after the closing date as outlined in the annual admission notice will be considered and decided upon in accordance with our school’s admissions policy, the Education Admissions to School Act 2018 and any regulations made under that Act.*

## **Nósanna imeachta maidir le daltaí a ligean isteach i mblianta eile agus le linn na scoilbhliana /** *Procedures for admission of students to other years and during the school year*

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| **Seo a leanas nósanna imeachta na scoile maidir le daltaí a ligean isteach nach bhfuil glactha isteach sa scoil cheana féin chuig ranganna nó blianta seachas rang na naíonáin shóisireacha:** The following are the school’s procedures regarding the enrolment of pupils into classes or years other than junior infant classes.   1. **Iarratais chlárúcháin sna Naíonáin /** *Applications for Infant Classes*   **Má bhíonn folúnta(i)s sna Naíonáin agus níos mó iarratas ar áiteanna ná mar atá folúntas déanfar na háiteanna sin a dháileadh de réir na gcritéar do na Naíonáin Shóisearacha.**  *If there are spaces available in the Infant class but the number of applications exceed the number of spaces available, school places will be offered in line with the criteria for Junior Infant classes.* Clárúchán i Ranganna seachas na Naíonáin / *Applications for classes other than infants*  * **Glacfar le páistí i ranganna Rang 1 – Rang 6 má má tá spás sa rang, agus/nó má shíleann an Príomhoide/Bord Bainistíochta cumas Gaeilge an pháiste a bheith ar leibhéal a ligfeadh don pháiste feidhmiú agus foghlaim sa rang agus nach mbeadh ar dhaltaí eile iompú ar theanga eile chun cumarsáid a dhéanamh. Is faoin tuismitheoir a bheidh sé fianaise chuige seo a chur os comhair an Príomoide/Bhord Bainistíochta leis an iarratas.**   *Newly registered children may be accepted in classes Rang 1- Rang 6 if there are spaces available in the class and/or if, in the opinion of the Board of Management, the child’s fluency in Irish is sufficient enough to allow her/him take part in the class and to not require other pupils to communicate in a language other than Irish with him/her. It is the responsibility of the parent to include evidence of same to the Board of Management in the application.*   * **Is gá do thuismitheoirí/caomhnóirí ar mian leo iarratas a dhéanamh ar áit in aon rang seachas na Naíonáin, litir iarratais chuige sin a scríobh chuig príomoide na scoile. Is é an Bord Bainistíochta a dhéanfaidh an cinneadh faoi pháistí a ghlacadh in aon rang eile, agus tá an cinneadh sinn faoi cheangal.**   *Applications for places in classes other than Naíonáin Shóisireach must be submitted in writing to the school principal. The decision to accept a child in any other class other than Junior Infants is made by the Board of Management and their decision is binding.* **Dearbhú maidir le gan táillí a ghearradh** / *Declaration in relation to the non-charging of fees* **Baineann an riail seo le gach scoil.**  **Ní ghearrfaidh bord S.N. Bhaile Mhic Airt ná aon duine a ghníomhaíonn thar a cheann táillí ar íocaíocht nó ní lorgeoidh sé nó sí íocaíocht ná ranníocaíocht (cibé slí a dtuairiscítear) mar choinníoll de-**   1. **iarratas ar dhalta a ligean isteach sa scoil, nó** 2. **iontráil nó clárú leanúnach dalta sa scoil.**   **Tabhair faoi deara:  Ní bhaineann eisceachtaí ach le meánscoileanna a ghearrann táillí, leis an ngné chónaithe i Scoileanna Cónaithe agus le ligean isteach i gcúrsaí Iar-Ardteistiméireachta nó cúrsaí breisoideachais a reáchtálann iar-bhunscoileanna.**    *This rule applies to all schools.*  *The board of S.N. Bhaile Mhic Airt or any persons acting on its behalf will not charge fees for or seek payment or contributions (howsoever described) as a condition of-*   1. *an application for admission of a student to the school, or* 2. *the admission or continued enrolment of a student in the school.*   ***Note:*** *Exceptions apply only in relation to fee charging post primary schools, the boarding element in Boarding Schools and admission to post leaving cert or further education courses run by post-primary schools.* |
| **Socruithe maidir le daltaí nach bhfreastalaíonn ar theagasc reiligiúnach /** *Arrangements regarding students not attending religious instruction*    |  | | --- | | **Seo a leanas socruithe na scoile do dhaltaí, sa chás gur iarr na tuismitheoirí, nó i gcás go bhfuil 18 mbliana d'aois slánaithe ag an dalta, a d'iarr go bhfreastalódh an dalta ar an scoil gan freastal ar theagasc reiligiúnach sa scoil. Ní bheidh laghdú ar lá scoile na ndaltaí sin mar thoradh ar na socruithe sin.**  *The following are the school’s arrangements for students, where the parent~~s~~ or in the case of a student who has reached the age of 18 years, the student, who has requested that the student attend the school without attending religious instruction in the school. These arrangements will not result in a reduction in the school day of such students:* |  * **Ba cheart iarratas scríofa a dhéanamh chuig Príomhoide na scoile. Eagrófar cruinniú leis na tuismitheoirí, chun plé a dhéanamh ar conas is féidir déileáil leis an iarratas sa scoil.**  *A written request should be made to the Principal of the school. A meeting will then be arranged with the parent(s) or the student, as the case may be, to discuss how the request may be accommodated by the school.* |

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| **An ceart chun athbreithnithe/achomhairc** / *Reviews/appeals* **Athbhreithniú ar chinntí an Bhord Bainistíochta**  **Féadfaidh tuismitheoir mac léinn, nó i gcás mac léinn a bhfuil 18 mbliana d'aois slánaithe aige/aici féadfaidh sé/sí a iarraidh ar an mbord athbhreithniú a dhéanamh ar an gcinneadh áit sa scoil a dhiúltú. Ní mór iarratais den gcineál sin a dhéanamh de réir Alt 29C den Acht Oideachais 1998.**  **Tá an t-amlíne ina gcaithfear athbhreithniú den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hathbhreithnithe den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.**  **Déanfaidh an Bord athbhreithnithe den gcineál sin de réir na nósanna imeachta a rialaítear faoi Alt 29B i gcomhair le Alt 29C den Acht Oideachais 1998.**  **Tabhair faoi deara:  Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mbord bainistíochta athbhreithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.**  **Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta athbhreithniú ar an gcinneadhsin a dhéanamhroimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998.** |

***Review of decisions by the board of Management***

*The parent of the student, or in the case of a student who has reached the age of 18 years, the student, may request the board to review a decision to refuse admission. Such requests must be made in accordance with Section 29C of the Education Act 1998.*

*The timeline within which such a review must be requested and the other requirements applicable to such reviews are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.*

*The board will conduct such reviews in accordance with the requirements of the procedures determined under Section 29B and with section 29C of the Education Act 1998.*

***Note:*** *Where an applicant has been refused admission due to the school being oversubscribed, the applicant* ***must request a review*** *of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.*

*Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant* ***may request a review*** *of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998.*

**Ceart achomhairc**

**Faoi Alt 29 den Acht Oideachais 1998, féadfaidh tuismitheoir mac léinn, nó i gcás mac léinn a bhfuil 18 mbliana d'aois slánaithe aige/aici, féadfaidh sé/sí achomharc a dhéanamh ar chinneadh na scoile seo áit sa scoil a dhiúltú.  Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(i) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil. Is féidir achomharc a dhéanamh faoi Alt 29 (1)(c)(ii) den Acht Oideachais 1998 sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chúis seachas ró-éileamh ar áiteanna sa scoil.**

**Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar ró-éileamh ar áiteanna sa scoil, ní mór don iarratasóir iarraidh ar an mbord bainistíochta athbhreithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)**

**Sa chás gur diúltaíodh áit d'iarratasóir mar gheall ar chás seachas ró-éileamh ar áiteanna sa scoil, féadfaidh an t-iarratasóir iarraidh ar an mbord bainistíochta athbhreithniú ar an gcinneadh sin a dhéanamh roimh achomharc a dhéanamh faoi alt 29 den Acht Oideachais 1998. (féach Athbhreithniú ar chinntí an Bhord Bainistíochta)**

**Déanfar achomhairc faoi Alt 29 den Acht Oideachais 1998 a mheas agus a chinneadh ag coiste neamhspleách achomhairc arna cheapadh ag an AIre Oideachais agus Scileanna.    Tá an t-amlíne ina gcaithfear achomharc den gcineál sin a iarraidh agus na ceanglais eile a bhaineann maidir le hachomhairc den gcineál sin leagtha amach sna nósanna imeachta arna gcinneadh ag an Aire faoi alt 29B den Acht Oideachais 1998 atá foilsithe ar shuíomh gréasáin na Roinne Oideachais agus Scileanna.**

***Right of appeal***

*Under Section 29 of the Education Act 1998, the parent of the student, or in the case of a student who has reached the age of 18 years, the student, may appeal a decision of this school to refuse admission.*

*An appeal may be made under Section 29 (1)(c)(i) of the Education Act 1998 where the refusal to admit was due to the school being oversubscribed.*

*An appeal may be made under Section 29 (1)(c)(ii) of the Education Act 1998 where the refusal to admit was due a reason other than the school being oversubscribed.*

*Where an applicant has been refused admission due to the school being oversubscribed, the applicant* ***must request a review*** *of that decision by the board of management* ***prior to making an appeal*** *under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)*

*Where an applicant has been refused admission due to a reason other than the school being oversubscribed, the applicant* ***may request a review*** *of that decision by the board of management prior to making an appeal under section 29 of the Education Act 1998. (see Review of decisions by the Board of Management)*

*Appeals under Section 29 of the Education Act 1998 will be considered and determined by an independent appeals committee appointed by the Minister for Education and Skills.*

*The timeline within which such an appeal must be made and the other requirements applicable to such appeals are set out in the procedures determined by the Minister under section 29B of the Education Act 1998 which are published on the website of the Department of Education and Skills.*

**Cathaoirleach BB S. N. Bhaile Mhic Airt:**

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**Dáta: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**